UNITED NATIONS

DEPARTMENT OF PUBLIC INFORMATION

NON-GOVERNMENTAL ORGANIZATIONS
AND INSTITUTIONAL RELATIONS SECTION

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UNITED NATIONS CONFERENCES AND
OBSERVANCES; DOCUMENTS;
PRESS RELEASES; AND ACRONYMS
(NGO HANDBOOK SUPPLEMENT ON THE UNITED NATIONS AGENDA)

AGENDA

Page 2 U.N. CONFERENCES AND OBSERVANCES

Page 8 U.N. DOCUMENTATION
(sample documents)

Page 19 U.N. PRESS RELEASE SYMBOLS
(sample press releases)

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PROMOTION OF THE AGENDA OF THE UNITED NATIONS

Part 1.

UNITED NATIONS CONFERENCES AND OBSERVANCES*

I Calendars of events

II International years

III International United Nations conferences

IV United Nations observances

V International decades

VI Special General Assembly Sessions

(1992)

See also:

"United Nations Conferences and Special Observances"
a DPI Reference Paper, issued each February.

* Additional United Nations events are currently under discussion in the Economic and Social Council (ECOSOC) and in the General Assembly.

CALENDARS OF EVENTS

The NGO Resource Centre posts calendars and daily notices of official meetings at UN Headquarters. "The Centre" continuously updates a monthly calendar of announcements for DPI/NGO weekly briefings; schedules of NGO committee meetings; events for non-governmental organizations; and other events where NGO representatives are invited to participate.

THE UNITED NATIONS DAY-BY-DAY

Press releases report on United Nations activities on a day-by-day basis. However, first thing in the morning, look for the following two items:

"J O U R N A L"

The "Journal" of the United Nations publishes the daily locations, times, and agenda of meetings scheduled at United Nations headquarters. It lists the documents under discussion; and may include summaries of recent meetings held at Headquarters, or elsewhere. It is available each workday morning in the six official languages.

"Daily List of Documents Issued at Headquarters".

This "list" is the morning companion to the **"Journal"**. Daily; it lists the documents and the sales publications scheduled for release at United Nations Headquarters; for each of the six Official Languages.

A SHORT BIBLIOGRAPHY

To use United Nations documents most effectively, it is essential to understand the activities of the United Nations in accordance with the structure and the mandates derived from the organization established under The Charter. The following recommended information resources are available, on request, at the NGO Resource Centre:

The Charter of the United Nations (and Statute of the International Court of Justice)

Basic Facts About the United Nations

"Notes for Speakers"

"United Nations Publications Catalogue"

"How to Identify UN Documents"

INTERNATIONAL YEARS

1992 International Space Year
(Tenth Anniversary of the World Assembly on Aging)

1993 International Year for the World's Indigenous Peoples

1994 International Year of the Family

1995 Fiftieth Anniversary of the United Nations
(Tenth Anniversary of the International Youth Year)

INTERNATIONAL UNITED NATIONS CONFERENCES

1992 United Nations Conference on Trade and Development (Cartagena de Indias, 8-25 February)

United Nations Conference on Environment and Development (Rio de Janeiro, 1-12 June)

1993 World Conference on Human Rights (Berlin)

1994 United Nations Conference on Population and Development

1995 Fourth World Conference on Women

UNITED NATIONS OBSERVANCES

8 March	International Women's Day
21 March	International Day for the Elimination of Racial Discrimination (Equinox) Earth Day
21 March (Begins)	Week of Solidarity with the Peoples Struggling Against Racism and Racial Discrimination
23 March	World Meteorological Day
7 April	World Health Day
21 April	Earth Day
17 May	World Telecommunication Day
25 May (Begins)	Week of Solidarity with the Peoples of All Colonial Territories, as well as Those in South Africa, Fighting for Freedom, Independence and Human Rights
31 May	World No-Tobacco Day
4 June	International Day of Innocent Children Victims of Aggression
5 June	World Environment Day
16 June	International Day of Solidarity with the Struggling People of South Africa
26 June	International Day Against Drug Abuse and Illicit Trafficking
11 July	World Population Day
9 August	International Day of Solidarity with the Struggle of Women in South Africa and Namibia
8 September	International Literacy Day
3rd Tuesday of September	International Day of Peace (Opening of the UN General Assembly)
On Last Week of September	World Maritime Day
1 October	International Day for the Elderly
3 October	World Habitat Day/Universal Children's Day
9 October	World Post Day

11 October	Day of Solidarity with South African Political Prisoners
14 October	International Day for Natural Disaster Reduction
16 October	World Food Day
24 October	**United Nations Day**
24 October	World Development Information Day
24 October (Begins)	Disarmament Week
1st Monday of October	World Habitat Day
1st Monday of October	Universal Children's Day, (Traditionally)
2nd Wednesday of October	International Day for National Disaster Reduction
11 November (Begins)	International Week of Science and Peace
20 November	Africa Industrialization Day
29 November	International Day of Solidarity with the Palestinian People
1 December	World AIDS Day
5 December	International Volunteer Day for Economic and Social Development
10 December	Human Rights Day

SPECIAL GENERAL ASSEMBLY SESSIONS IN 1992

October	Special two day session of GA to mark the end of the Decade of Disabled Persons.
	Special session to launch the International Year for the World's Indigenous People.

INTERNATIONAL DECADES

1983-1992	United Nations Decade of Disabled Persons
1983-1993	Second Decade to Combat Racism and Racial Discrimination
1983-1997	World Decade for Cultural Development
1985-1994	Transport and Communications Decade for Asia and the Pacific
1988-1997	World Decade for Cultural Development
1990s	International Decade for Natural Disaster Reduction
1990s	Second Industrial Development Decade for Africa
1990s	Third Disarmament Decade
1990-2000	United Nations Decade of International Law
1990-2000	International Decade for the Eradication of Colonialism
1991-2000	Fourth United Nations Development Decade
1991-2000	Second Industrial Development Decade
1991-2000	Second Tranport and Communications Decade in Africa
1991-2000	United Nations Decade Against Drug Abuse

Part 2.

UNITED NATIONS DOCUMENTS

United Nations documents lend transparency to the work of the Organization. The following resources provide some orientation to United Nations documentary resources.

REQUEST FOR DOCUMENTS

No. | LINE ITEMS | No. DOCUMENTS | SUBMIT IN DUPLICATE

TO: DISTRIBUTION SECTION, PUBLISHING SERVICE — DELEGATION REQUESTS TO: ROOM 1B-60 Ext. 7373; DEPARTMENT REQUESTS TO: ROOM 1B-44 Ext. 7367

Date wanted: 24 October | Delegation or Department: (Name/ACRONYM of accredited NGO) plus "DPI" | Location / Room: S - 101

Will call: | Requestor: (Name of NGO rep.) plus Leoncavallo or Wong Ext.: 7234 or 7078 | Date: 1 October

Item	QUANT.	LANG.	LIST EACH DOCUMENT SEPARATELY	SEE CODE BELOW	REMARKS (For Use of Publishing Service)
1	1	E	A/47/100		
2	1	E	E/1992/1		
3	1	A	A/47/250		
4	2	C	A/C.3/47/1		
5	1	F	A/C.3/47/L.1/Add.1		
6	2	R	A/INF/47/2		
7	1	S	A/C.3/47/INF/1		
8					
9					

A. Restricted/Limited
B. Out of print/stock
C. Will be forwarded
D. Superseded, see remarks
E. Appears in Official Records, see remarks
F. Will appear in future
G. Departmental Publication
H. Supplied as Available
I. Not a U.N. document
J. Not issued
K. Advance distribution
L. Reference copies available only
M. "Provisional" - available to participants only
N. Please Clarify Request
O. Not Distributed From Headquarters

PS-10 (6-88)

I. TYPES OF DOCUMENTATION

II. SOURCES FOR DOCUMENTATION

III. THE ANNUAL WORK PROGRAMME OF THE UNITED NATIONS

A. The General Assembly

B. The Economic and Social Council

I N D E X

I. Types of documentation

II. Sources for documentation

- A. The NGO Resource Centre
- B. United Nations Information Centres (UNICs)
- C. Libraries
- D. The Public Inquiries Unit
- E. Non-governmental organizations
- F. Commercial sources
- G. Redissemination

III. The annual work programme of the United Nations

- A. General Assembly
  - 1. List of supplements of the General Assembly*
  - 2. Agenda/documents* of the General Assembly
- B. Economic and Social Council (ECOSOC)
  - 1. List of supplements of ECOSOC*
  - 2. Agenda/documents* of ECOSOC

* Samples of these documents can be found in the **Annex, NGO Handbook Supplement on Documents.**

I. TYPES OF DOCUMENTATION

Documents--including information materials, press releases, and sales publications--cover the full agenda of the United Nations with various degrees of immediacy and detail. They may be obtained at the NGO Resource Centre.

Press releases are the most immediate summaries of current UN activities. More information on press releases, and a list of press release symbols now in use, is contained in Section III of this handbook.

Documents are the "working papers" of the Organization. They can be anything from informal drafts of a proposal to final resolutions. They include formal reports, Official Records, and reference books.

* Reference *

Document symbols explain the origin and character of each document. "Document symbols" are explained in the paper:

"How to Identify UN Documents"

This DPI paper is updated periodically by the Public Inquiries Unit.

Sales publications are selected United Nations documents and information materials that are marketed publicly. Sales publications appear in the publications catalogues of the United Nations and of its specialized agencies.

- The UN Sales Section distributes United Nations catalogues and publications:
  Room DC 2-853 x3-8302
- UNIPUB distributes the catalogues and publications of UN specialized agencies:
  UNIPUB (800) 233 0506
  10033F King Highway [Maryland: (301) 419 7666]
  Lanham, MD 0706-4391 [Canada: (800) 233 0504]
- The United Nations Bookshop features UN Sales Publications:
  Room GA 032A x3-7680

Information materials include messages, pamphlets, periodicals, and posters that are specially produced for re-disseminators such as non-governmental organizations. "Information materials" are used to promote and publicize the work and the events covered in official documentation. (Audio/visual information materials, such as films and videos, are covered in a separate NGO handbook supplement on United Nations VIDEOS).

II. SOURCES FOR DOCUMENTATION

A. The NGO Resource Centre

If you need to locate documents or the latest "information materials" on an issue, or if you wish to follow United Nations deliberations, please consult with the staff of the NGO Resource Centre.

The NGO Resource Centre provides NGOs with documentary guidance and appropriate information resources on:

- Issues before the United Nations
- Planning NGO information programmes and events.

NGOs planning conferences, information programmes, or input for the media, should consult with the staff at the NGO Resource Centre, and order all necessary materials well in advance of deadlines. Transportation of resource materials provided by the Resource Centre remains the responsibility of accredited non-governmental organization representatives.

B. United Nations Information Centres (UNICS)*

United Nations Information Centres are information focal points for NGOs in more than 60 Member States of the United Nations. They are complemented by the Offices of the Resident Representatives of UNDP (The United Nations Development Programme), located in more than 100 Member States around the world. Most UNICs loan films and videos.

C. Libraries*

The Dag Hammarskjöld Library

Accredited NGO representatives may consult the UN and other Collections of the Dag Hammarskjöld Library, and its branch libraries at United Nations Headquarters. The Library prepares useful reference sources on UN documentation and maintains on-line services.

-UN and Specialized Agencies Collection	(Room L-201)	x3-7412
-Legal Branch	(Room S-3455)	x3-5372
-Map Collection	(Room L-282)	x3-7425
-Statistical Branch	(Room DC2-1142)	x3-8727

United Nations Depository Libraries*

United Nations Depository Libraries subscribe to complete series of United Nations documents. Located world-wide, there are more than 40 in the United States alone.

Reference:
* For a complete list of United Nations Information Centres and United Nations Depository Libraries, please consult:
"List of Depository Libraries Receiving United Nations Material."
(ST/LIB/12/REV.8) (E/F/S), 30 pages.

D. The Public Inquiries Unit

Members of the general and the professional public, including students and teachers, should contact the Public Inquiries Unit to obtain current United Nations documentation, or general information materials:

The Public Inquiries Unit
Room GA - 57, United Nations
New York, N.Y. 10017
(212) 963 4475

E. Non-Governmental Organizations

Many dedicated NGO representatives and NGO committees prepare special information materials and/or selected lists of publications about the United Nations, that you may wish to consult.

F. Commercial Sources

Commercial sources for United Nations Sales Publications include:

- The United Nations Bookstore (3-7680)
- The United Nations Sales Section (3-8302)
- UNIPUB - the North American Distributor for several United Nations specialized agencies.

On-line commercial resources carry the **Journal**, United Nations press releases, and a few selected documents:

1. (Available on Telecommunications Cooperative Network [TCN])
   a. Global Education Motivators, Inc. (GEMNET)
      Chestnut Hill College, Chestnut Hill, PA 19118-2695
      Telephone: (215) 248 1150
      (On-line time charge, but no long distance charges)
   b. UNISER (United Nations Information Service)
   c. UNET (UNICEF Electronic Information Network)
   d. UNCJIN (United Nations Criminal Justice Information Network), Geneva
   e. UNCED (United Nations Conference on Environment and Development)
2) Reuters News Agency

G. Redissemination

NGOs are called upon to inform themselves and their constituencies about the purposes and work of the United Nations. Therefore, non-governmental organizations are encouraged to freely reproduce and re-disseminate United Nations documents and printed information materials.

United Nations information materials should be reproduced in cooperation with the originating United Nations Office, and the DPI/NGO and Institutional Relations Section. When reproducing United Nations materials, the integrity of their content should be respected; and proper attribution to United Nations sources must be given.

III. THE ANNUAL WORK PROGRAMME OF THE UNITED NATIONS

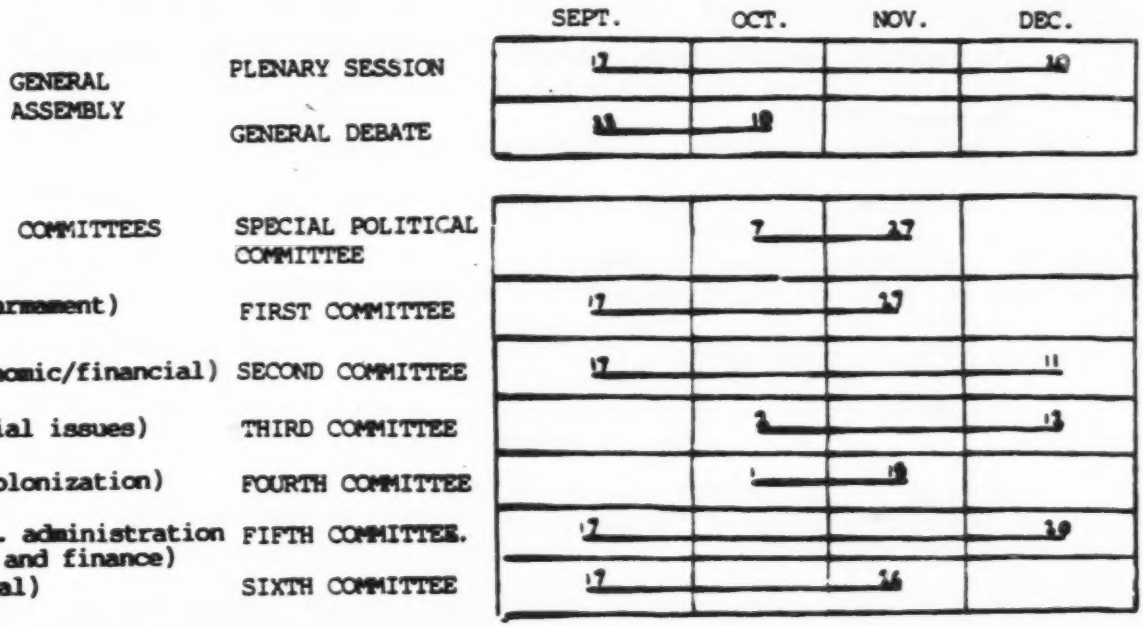
A. General Assembly

The United Nations goes through an annual cycle that begins with each regular session of the General Assembly, which opens the third Tuesday in September. The regular session usually adjourns for the first time in mid-December. This is called the "First part...".

The General Assembly reviews its agenda of approximately 150 items each year, as well as reports received from United Nations bodies and administrative organs, such as the Economic and Social Council (ECOSOC), the International Court of Justice, and the Secretary-General. [See Supplements" below.]

The General Assembly may meet again several times at "resumed sessions..." to take up unfinished (or new) business before it concludes the "current session..." on the third Monday in September.

SCHEDULED MEETINGS OF THE FIRST PART OF THE 46th SESSION OF THE GENERAL ASSEMBLY (17 September - 20 December).



A.1. Supplements of the General Assembly
(The list of supplements appears in the Handbook on DOCUMENTS)

The supplements are the annual administrative reports of United Nations bodies or organs to the General Assembly or to the ECOSOC.

Each supplement reviews a programme of work.

A supplement lists the Member States, the elected officers, and the accredited observers that participate in the work of the commission or committee submitting the report. A supplement is the official record of their deliberations and recommendations.

A supplement may contain key statements; the texts of proposed resolutions; and complete lists of substantive documents.

A.2. The Agenda of the General Assembly

Let us choose an item of possible interest to us; such as **social development**. We can follow its consideration by the General Assembly with the documents described below.

The General Assembly assigns each agenda item to an appropriate Main Committee of the General Assembly. Each committee considers any United Nations reports submitted on the item, and drafts a resolution on the item. The draft resolution, which includes action to be taken by the United Nations, must then be approved at a plenary session of the General Assembly.

A few documents govern the agenda of the General Assembly. They occur in a recurring and predictable pattern. In most cases the samples of these documents, illustrated on the following pages, will repay careful study.

(Note that the first number after A/ in General Assembly documents always refers to the annual session. Sample documents are illustrated on the following pages.)

* * *

"RESOLUTIONS AND DECISIONS ADOPTED BY THE GENERAL ASSEMBLY DURING THE FIRST PART OF ITS FORTY-SIXTH SESSION (From 17 September to 20 December 1991)"
Press Release GA/8302 (Available in February)

Each year this press release, with texts of the resolutions and decisions of the General Assembly session, is issued with:
- Alphabetical index by subject
- Document symbols of the reports prepared on each agenda item/resolution
- Vote, date, and meeting of adoption, for resolutions/decisions
- List of resolutions by number; and according to committee of consideration

A/47/50 "PRELIMINARY LIST OF ITEMS TO BE INCLUDED IN THE PROVISIONAL AGENDA OF THE FORTY-SEVENTH REGULAR SESSION OF THE GENERAL ASSEMBLY" (Available in March)

This document lists proposed agenda items for the next session of the General Assembly in numerical order, along with the resolution(s) that created each item.

[From the first document, we can see that social development is listed initially as agenda item 95:

95. Social development:

(a) Questions relating to the world social situation and to youth, aging, disabled persons and the family

(b) Crime prevention and criminal justice]

A/47/100 "ANNOTATED PRELIMINARY LIST OF ITEMS TO BE INCLUDED IN THE PROVISIONAL AGENDA OF THE FORTY-SEVENTH REGULAR SESSION OF THE GENERAL ASSEMBLY" (Available in July)
This document corresponds to document A/47/50 and gives valuable **background**. It summarizes the history of each current agenda item in the General Assembly and of relevant documentation.
Annexes in this document contain an **historical reference** for:
- Presidents of the General Assembly
- Officers of the Main Committees
- Vice-Presidents of the General Assembly
- Non-permanent members of the Security Council
- Membership of the Economic and Social Council
- States members of the United Nations and:
- **Index** of current agenda items that relate to elections and that describe **the composition of organs**

A/47/150 "PROVISIONAL AGENDA FOR THE FORTY-SEVENTH REGULAR SESSION OF THE GENERAL ASSEMBLY" (Available in July)
This updates the list of agenda items. It also cites the date and time for opening the next session of the General Assembly.

A/BUR/47/1
Issued about a week before the opening of the regular session of the General Assembly.

A/47/250 "ORGANIZATION OF THE FORTY-SEVENTH REGULAR SESSION OF THE GENERAL ASSEMBLY, ADOPTION OF THE AGENDA AND ALLOCATION OF ITEMS. First report of the General Committee"
Issued as the General Assembly opens, the General Committee responds to A/BUR/47/1 with a similar document.
These reports allocate agenda items to the committee in which they will be considered by the General Assembly

A/47/251 "AGENDA OF THE FORTY-SEVENTH REGULAR SESSION OF THE GENERAL ASSEMBLY"
Issued as the General Assembly opens
This document assigns agenda items their numbers in light of the revisions made by A/BUR/47/1 and A/47/250. (We note, for example, that A/46/251 reassigned "social development" to be agenda item 94.)

A.3. Documentation at the General Assembly

A/INF/47/2 "STATE OF PREPARATION OF DOCUMENTATION FOR THE FORTY-SEVENTH SESSION OF THE GENERAL ASSEMBLY. Note by the Secretary-General" (Available in August)
This report is a preview of reports to be produced for each agenda item.

Committee agendas

According to A/BUR/47/1 and A/47/250, we can now follow the agenda item on **social development** in the Third Committee. The Third Committee, and the other committees, will issue the following series of documents:

A/C.3/47/1 "ALLOCATION OF ITEMS TO THE THIRD COMMITTEE"

A/C.3/47/L.1 "ORGANIZATION OF WORK OF THE THIRD COMMITTEE"
This document contains the "order of consideration of items, approximate dates for consideration, deadline for closure of list of speakers and deadline for submission of draft proposals". This document may be updated and reissued.

A/C.3/47/L.1/Add.1 "ORGANIZATION OF WORK OF THE THIRD COMMITTEE. State of preparation of documentation."
This document provides information on the current status of documentation available on each item before the Third Committee.

A/C.3/47/INF/1 "MEMBERSHIP OF THE THIRD COMMITTEE"
After they meet, most United Nations bodies issue a list of officers, delegates and official observers that were accredited to the current session.

B. Economic and Social Council

The Economic and Social Council (ECOSOC) submits its regular reports to the "first part" of the regular session of the General Assembly.

ECOSOC reviews the reports of its subsidiary bodies at its sessions from January through July each year. These are summarized in:

- **Resolutions and Decisions of ECOSOC;**
  (ECOSOC supplements: E/1992/1; and Add.1)
- **The Report of the Economic and Social Council;**
  (General Assembly supplement: A/47/3)

B.1. Supplements of the Economic and Social Council

ECOSOC supplements are the reports of commissions and committees that report to ECOSOC.

The supplements summarize the deliberations of these bodies, and carry their recommendations in the form of draft resolutions.

The supplements list the Member States, elected officials, and accredited observers for each commission or committee; and a list of the documents under consideration.

E C O S O C 1992

	J	F	M	A	M	J	J	A	S	O	N	D
ORGANIZATIONAL SESSION	27	4 — 7		29 — 30								
SUBSTANTIVE SESSION						29 — 31						
Commission on Human Rights	27 —		6									
Statistical Commission		11 — **	3									
Committee on Economic, Social and Cultural Rights											25	6
Commission on Narcotic Drugs				6 — 15								
Population Commission								10 — 17 **				
Commission for Social Development		1 — 10 **										
Committee on Natural Resources			24 — **	2								
Commission on the Status of Women			11 — 20									
Commission on Transnational Corporations	23 — 29			8 — 15								
Committee for Development Planning				20 — 24								
UNICEF (Executive Board)						15 — 26						
UNDP (Governing Council)		10 — 14			4 — 29							
REGIONAL COMMISSIONS												
Asia and Pacific * (ESCAP)												
Europe (ECE)				7 — 15								
Africa (ECA) *												
Western Asia (ESCWA)				27 — 30								

* Dates to be determined

** Meets in 1993 (One session every two years)

B.2. Agenda of the Economic and Social Council

The Economic and Social Council is undergoing a period of re-organization. For 1992, the Council has scheduled the following meetings:

Organizational sessions:	20 January 4 - 7 February 29 - 30 April
Substantive session: (NY)	29 June - 31 July (High-level segment, Regular session)

(For Calendar of meetings, see:
E/1991/L.25 (and Corr.1/Rev.1)
"CALENDAR OF CONFERENCES AND MEETINGS FOR 1992 AND 1993 IN ECONOMIC, SOCIAL AND RELATED FIELDS"

* * *

E/1992/1 and Add.1
"PROPOSED BASIC PROGRAMME OF WORK OF THE COUNCIL FOR 1992 AND 1993"
(Available in January). These documents contain the annotated proposed agenda and questions for inclusion in the programme of work of the Council for 1993.

The Economic and Social Council will issue:

E/1992/100
"ADOPTION OF THE AGENDA AND OTHER ORGANIZATIONAL MATTERS; Annotated provisional agenda." (Available in June)
This document will contain a detailed schedule of meetings, the allocation of agenda items, scheduled speakers, and closure of list of speakers on items.

"ADOPTION OF THE AGENDA AND OTHER ORGANIZATIONAL MATTERS; Status of documentation for the session."
and
"Approved schedule of work of the session."

The Economic and Social Council also issues:

"LIST OF DELEGATIONS"

"RESOLUTIONS AND DECISIONS"
and
"REPORT OF THE ECONOMIC AND SOCIAL COUNCIL"
(available in September as document A/47/3)

* * *

Part 3.

UNITED NATIONS PRESS RELEASE SYMBOLS

United Nations

Press Release

Department of Public Information • News Coverage Service • New York

(SYMBOL)

UNITED NATIONS PRESS RELEASE SYMBOLS

United Nations press releases provide the most current balanced summary of deliberations, policy decisions, programmes of work, nominations, and appointments of the United Nations and its specialized agencies. Occasional Press Features and Reference Papers are also issued.

New and recent press releases are compiled for reference and distribution to NGO representatives with grounds passes at the **NGO Resource Centre**.

Press releases on the plenary sessions of the General Assembly, the meetings of the Security Council, and on one or more of the main committees of the Assembly are issued in the form of numerous "takes" that provide an unofficial running summary of the meeting concerned. Coverage of other meetings at Headquarters is usually in the form of a meeting summary, prepared as soon as possible at the end of the morning and the afternoon sessions.

Three categories of press releases deserve special attention:

The Backgrounder is produced prior to meetings of major United Nations bodies. It discusses the mandates, the recent achievements, the current issues; and the work programme for the coming session. It often lists the office holders and the Member States and the international organizations that will participate in the work of the body concerned.

The Round-up is a summary of the discussions, elections, recommendations, decisions, and resolutions, of a recent series of meetings by a United Nations body. **The Round-up** indicates the next steps to be taken and any date(s) set for next meetings of the body concerned.

Official statements by the Secretary-General, the President of the General Assembly, and other senior United Nations officials, are issued as press releases on the occasion of official United Nations Observances, major United Nations events, or, in the case of international incidents, as appropriate.

The following symbols are used to identify series of press releases issued by the United Nations:

III. ENGLISH ALPHABETICAL LIST OF UN PRESS RELEASE SYMBOLS

AFG	Issues relating to Afghanistan; United Nations Good Offices Mission in Afghanistan and Pakistan (UNGOMAP)
AG	Aging
ANV	UN anniversaries
BIO	Biographical Notes
CA	Issues relating to Central America; United Nations Observer Group in Central America (ONUCA)
CAM	Cambodia situation, including donors' meetings and Committee on Cambodia (formerly KAM)
CPC	Committee on Programme and Co-ordination
CT	Contributions to voluntary funds
CYP	UN Peace-keeping Force in Cyprus (UNFICYP)
DC	Disarmament Commission; other disarmament matters
DCF	Conference on Disarmament and Subsidiary Bodies
DD	UN Development Decades; Committee on Review and Appraisal; Committee on International Development Strategy
DEV	Development matters; UN Development Programme (UNDP); UN Volunteers; Committee for Development Planning
DH	Daily Highlights
DIS	Decade of Disabled Persons
EC	General economic issues; debt
ECA	Economic Commission for Africa
ECE	Economic Commission for Europe
ECLAC	Economic Commission for Latin America and the Caribbean
ECOSOC	Economic and Social Council; Administrative Committee on Co-ordination (ACC); Special Commission studying the UN structure and functions in the economic and social fields
EN	Energy items; Committee on New and Renewable Energy Sources
ENV/DEV	1992 United Nations Conference on Environment and Development

ESCAP	Economic and Social Commission for Asia and the Pacific
ESCWA	Economic and Social Commission for Western Asia
FAO	Food and Agriculture Organization
FC	World Food Council
GA	General Assembly, including plenary, GA President statements and other miscellaneous GA matters; General and Credentials Committees; Round-up of Resolutions and Decisions
GA/AB	Fifth Committee (Administrative and Budgetary)
GA/AP	Anti-apartheid matters; Special Committee against Apartheid; Commission against apartheid in Sports
GA/COL	Decolonization matters; Special Committee on decolonization and Sub-Committees
GA/D	Fourth Committee (Decolonization)
GA/EC	Committee to Review African Recovery Programme
GA/EF	Second Committee (Economic and Financial)
GA/L	Sixth Committee (Legal)
GA/PAL	Palestinian Rights Committee
GA/PK	Committee on Peace-keeping Operations
GA/PS	First Committee (Political and Security)
GA/SHC	Third Committee (Social, Humanitarian and Cultural)
GA/SPC	Special Political Committee
GATT	General Agreement on Tariffs and Trade
H	World Health Organization (WHO)
HAB	Human settlements and shelter; UN Centre for Human Settlements (Habitat); UN Commission for Human Settlements
HE	UN Environment Programme (UNEP) (see also ENV/DEV)
HQ	Committee on Relations with the Host Country; UN Headquarters (ceremonies, gifts, functions, etc.)
HR	Human rights matters; Committee on Economic, Social and Cultural Rights; Committee to Investigate Israeli Practices; Committee against Torture

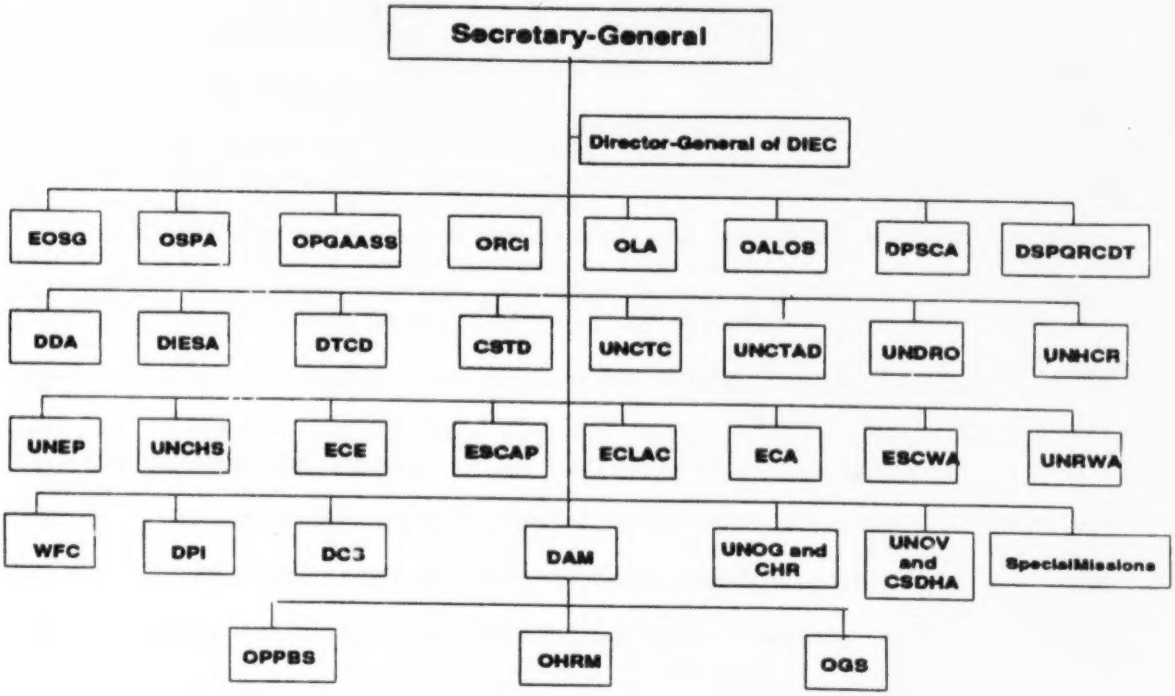
HR/CN	Commission on Human Rights and subsidiary bodies, including Sub-Commission on Prevention of Discrimination and Protection of Minorities
HR/CT	Human Rights Committee
HRD	Human Rights Day (10 Dec.)
IAEA	International Atomic Energy Agency
IB	World Bank; International Development Association (IDA); International Finance Corporation (IFC)
ICAO	International Civil Aviation Organization
ICEF	UN Children's Fund (UNICEF)
ICJ	International Court of Justice
IDO	UN Industrial Development Organization
IFAD	International Fund for Agricultural Development
IHA	International humanitarian assistance (other than natural disasters)
IK	Iran/Kuwait; Gulf War-Humanitarian programme for border areas
ILO	International Labour Organisation
IMF	International Monetary Fund
IMO	International Maritime Organization
IO	Committee on Indian Ocean
IR	Iran/Iraq; United Nations Iran-Iraq Military Observer Group (UNIIMOG)
ITU	International Telecommunication Union
L	General legal matters; International Law Commission; Charter Committee
L/T	Treaties, conventions, etc.
L/TR	UN Commission on International Trade Law (UNCITRAL)
ND	Natural disasters; Office of the United Nation Relief Co-ordinator (UNDRO)
NGO	Committee on Non-Governmental Organizations
Note	Note to Correspondents; VIP visits

NR	Natural resources
ORG	Organization matters (meetings schedule, Committee on Conferences, Secretariat matters, UN membership lists); International Civil Service Commission (ICSC)
OS	Outer space; Committee on Peaceful Uses of Outer Space and Sub-Committees
PAL	UN Relief and Works Agency for Palestine Refugees in the Near East (UNRWA)
PI	Department of Public Information (DPI) matters; Committee on Information
POP	Population matters; Population Commission; UN Population Fund (UNFPA)
RD	Racial discrimination; Committee on the Elimination of Racial Discrimination
REF	Refugee matters; UN High Commissioner for Refugees (UNHCR)
SAF	Committee to Monitor South African Oil Embargo; UN Educational and Training Programme for Southern Africa; UN Trust Fund for South Africa; general South African issues
SC	Security Council
SEA	Law of the sea matters; Preparatory Commission for Sea-Bed Authority and for Sea-Law Tribunal
SG	Secretary General (miscellaneous)
SG/A	Secretary-General's appointments
SG/SM	Secretary-General's messages, statements, press conferences; Spokesman's statements
SG/T	Secretary-General's travels
SOC	General social issues; Commission for Social Development
SOC/CP	Committee on Crime Prevention and Control; Crime Congresses
SOC/NAR	Narcotics and drug abuse; Commission on Narcotic Drugs; International Narcotics Control Board (INCB)
STAT	Statistics; Statistical Commission
TAD	UN Conference on Trade and Development (UNCTAD)
TCDC	Technical co-operation among developing countries (TCDC)

TEC	Science and technology; Committee on Science and Technology for Development
TNC	UN Centre on Transnational Corporations; Commission on Transnational Corporations
TR	Trusteeship Council
UND	United Nations Day (24 Oct.)
UNESCO	UN Educational, Scientific and Cultural Organization (UNESCO)
UNIFIL	UN Interim Force in Lebanon
UNITAR	UN Institute for Training and Research
UNP	University for Peace
UNU	United Nations University
UPU	Universal Postal Union
WFP	World Food Programme; Committee on Food Aid Policies and Programmes
WIPO	World Intellectual Property Organization
WMO	World Meterological Organization
WOM	Status of women; Commission on the Status of Women; Committee on the Elimination of Discrimination against Women; International Research and Training Institute for the Advancement of Women (INSTRAW); UN Development Fund for Women (UNIFEM)

A C R O N Y M S

II. Selected acronyms, used at the United Nations.



The following acronyms have been chosen for their usefulness to the NGO community. (Comments on additions or deletions to this list are welcome).

Major UN reports often list appropriate acronyms. Some United Nations agencies issue their own documents on acronyms. See, for example; E/ICEF/1991/L.12 (UNICEF).

You may wish to consulted the following resources at the NGO **Resource Centre**, Room S-0101:

Terminology Bulletin No. 311/Rev.1: Acronyms and Abbreviations Covering the United Nations System and Other International Organizations [ST/CS/SER.F/311/Rev.1, or current revised edition]. A reference book for terminologists at the UN. 400+ pages. (Arabic/ Chinese/ English/ French/ Russian/ Spanish).

Terminology Bulletin No. 331/Rev.1: Non-Governmental Organizations in Consultative Status with the Economic and Social Council [ST/CS/SER.F/331/Rev.1, or current revised edition]. A reference book for terminologists at the UN. 400+ pages. (Arabic/ Chinese/ English/ French/ Russian/ Spanish).

The United Nations Telephone Directory Issued twice a year in English and French. Provides a list of abbreviations for the location of United Nations offices at New York.

ACRONYMS

ACABQ	Advisory Committee on Administrative and Budgetary Questions
ACC	Administrative Committee on Co-ordination
ASEAN	Association of South-East Asian Nations
CPC	Committee for Programme and Co-Ordination
CS	Department of Conference Services (UN Secretariat, NY)
CSDHA	Centre for Social Development and Humanitarian Affairs (Vienna)
CSTD	Centre for Science and Technology for Development (UN Secretariat, NY)
CTC	United Nations Centre on Transnational Corporations (UN Secretariat, NY)
DAM	Department of Administration and Management (UN Secretariat, NY)
DCS	Department of Conference Services (UN Secretariat, NY)
DDA	Department of Disarmament Affairs (UN Secretariat, NY)
DIEC	Office of the Director-General for Development and International Economic Cooperation (UN Secretariat, NY)
DIESA	Department of International Economic and Social Affairs (UN Secretariat, NY)
DPI	Department of Public Information (UN Secretariat, NY)
DTCD	Department for Technical Cooperation for Development (UN Secretariat, NY)
ECA	Economic Commission for Africa (Addis Ababa)
ECE	Economic Commission for Europe (Geneva)
ECLAC	Economic Commission for Latin America and Caribbean (Santiago)
ECOSOC	Economic and Social Council
EOSG	Executive Office of the Secretary-General (UN Secretariat, NY)
ESCAP	Economic and Social Commission for Asia and the Pacific (Bangkok)
ESCWA	Economic and Social Commission for Western Asia (temporarily at Amman)
FAO	Food and Agriculture Organization of the United Nations (Rome)

FS	Field Service
GA	General Assembly
GATT	General Agreement on Tariffs and Trade (Geneva)
GEMS	Global Environment Monitoring System (UNEP)
GPU	Group Programmes Unit
Habitat	UN Centre for Human Settlements (Nairobi)
HR	Centre for Human Rights (Geneva)
IACB	Inter-Agency Consultative Board (of UNDP)
IAEA	International Atomic Energy Agency (Vienna)
IAWGO	Inter-Agency Working Group on Desertification
IBRD	International Bank for Reconstruction and Development/The World Bank (Washington, D.C.)
ICAO	International Civil Aviation Organization (Montreal)
ICJ	International Court of Justice (The Hague)
ICSC	International Civil Service Commission (Geneva)
IDA	International Development Association/The World Bank (Washington, D.C.)
IDRC	International Development Research Centre
IDWSSD	International Drinking Water Supply and Sanitation Decade (1981-1990)
IFAD	International Fund for Agricultural Development (Rome)
IFC	International Finance Corporation/The World Bank (Washington, D.C.)
IITA	International Institute of Tropical Agriculture
ILO	International Labour Organisation (Geneva)
ILPES	Latin American Institute for Economic and Social Planning
IMF	International Monetary Fund/The World Bank (Washington, D.C.)
IMO	International Maritime Organization (London)
INCB	International Narcotics Control Board

INSTRAW	United Nations International Research and Training Institute for the Advancement of Women (Santa Domingo)
IPCC	Intergovernmental Panel on Climate Change (Geneva)
ISO	International Statistical Organization
ITC	International Trade Centre UNCTAD/GATT
ITU	International Telecommunication Union (Geneva)
IYF	International Year of the Family (1994)
IYSH	International Year of Shelter for the Homeless (1987)
JIU	Joint Inspection Unit (UN Secretariat, NY)
JPO	Junior Professional Officer
JUNIC	Joint United Nations Information Committee
LDC	least developed country
MENA	Middle East and North Africa
NGLS	United Nations Non-Governmental Liaison Service (Geneva/New York)
NGO(s)	non-governmental organization(s); or representative(s) of NGO(s)
OALOS	Office for Ocean Affairs and Law of the Sea
OAU	Organization of African Unity
ODA	Official Development Assistance
OECD	Organization for Economic Co-operation and Development (Paris)
OGS	Office of General Services (UN Secretariat, NY)
OHRM	Office of Human Resources Management (UN Secretariat, NY)
OLA	Office of Legal Affairs (UN Secretariat, NY)
ONUC	United Nations Operation in the Congo
ONUCA	United Nations Observer Group in Central America
ONUVEN	United Nations Observer Mission to verify the electoral process in Nicaragua
OPGAASS (OPGS)	Office for Political and General Assembly Affairs and Secretariat Services (UN Secretariat, NY)

OPPBS	Office of Programme Planning and Budget Services (UN Secretariat, NY)
ORCI	Office for Research and Collection of Information (UN Secretariat, NY)
OSPA (OUSGSPA)	Office for Special Political Affairs (UN Secretariat, NY)
PAHO	Pan American Health Organization
PHC	primary health care
PIU	Public Inquiries Unit
PREMI	Programme for the Reduction of Infant Mortality (Ecuador)
PROWESS	Promotion of the Role of Women in Water and Environmental Sanitation Services (United Nations Development Programme)
PSCA	Department for Political and Security Council Affairs (UN Secretariat, NY)
SADCC	Southern African Development Coordination Conference
SPQRCDT	Department for Special Political Questions, Regional Cooperation, Decolonization and Trusteeship (UN Secretariat, NY)
SPTASN	Staff on Special Temporary Assignment
TCDC	technical co-operation among developing countries
UCI	universal child immunization
UNAVEM	United Nations Angola Verification Mission
UNCED	1992 United Nations Conference on Environment and Development
UNCHS	United Nations Centre for Human Settlements (Nairobi)
UNCITRAL	United Nations Commission on International Trade Law
UNCRD	United Nations Centre for Regional Development
UNCSTD	Centre for Science and Technology for Development
UNCTC	United Nations Centre for Transnational Corporations (UN Secretariat, NY)
UNCTAD	United Nations Conference on Trade and Development (Geneva)
UNDOF	United Nations Disengagement Observer Force (Damascus)
UNDCP	United Nations International Drug Control Programme

UNDP	United Nations Development Programme (NY)
UNDRO	Office of the United Nations Disaster Relief Co-ordinator (Geneva)
UNEP	United Nations Environment Programme (Nairobi)
UNESCO	United Nations Educational, Scientific, and Cultural Organization (Paris)
UNFICYP	United Nations Peace-keeping Force in Cyprus
UNFPA	United Nations Fund for Population Activities (UN Secretariat, NY)
UNGOMAP	United Nations Good Offices Mission in Afghanistan and Pakistan
UNHCR	United Nations High Commissioner for Refugees (Geneva)
UNIC	United Nations Information Centre
UNICEF	United Nations Children's Fund (NY)
UNICRI	United Nations Interregional Crime and Justice Research Institute (Rome)
UNIDIR	United Nations Institute for Disarmament Research (Geneva)
UNIDO	United Nations Industrial Development Organization (Vienna)
UNIFEM	United Nations Development Fund for Women
UNIFIL	United Nations Interim Force in Lebanon
UNIIMOG	United Nations Iran-Iraq Military Observer Group
UNMOGIP	United Nations Military Observer Group in India and Pakistan
UNITAR	United Nations Institute for Training and Research (UN Secretariat, NY)
UNOG	United Nations Office at Geneva
UNOV	United Nations Office at Vienna
UNRWA	United Nations Relief and Works Agency for Palestine Refugees in the Near East (Geneva)
UNRISD	United Nations Research Institute for Social Development (Vienna)
UNTAG	United Nations Transition Assistance Group
UNTSO	United Nations Truce Supervision Organization (Jerusalem)
UNU	United Nations University (Tokyo)

UNV	United Nations Volunteers programme/UNDP (Geneva)
UPU	Universal Postal Union (Berne)
WFC	Secretariat of the World Food Council
WFP	World Food Programme (Rome)
WHO	World Health Organization (Geneva)
WMO	World Meteorological Organization (Geneva)
WIPO	World Intellectual Property Organization (Geneva)
WTO	World Tourism Organization (Madrid)